

FIGLI di SAN GENNARO, INC.

INVITES YOU TO BE A VENDOR AT THE
92nd ANNUAL FEAST OF SAN GENNARO

**FEAST OF ALL FEASTS
HONORING THE PATRON SAINT OF NAPLES**

Thursday, September 13, 2018 - Sunday, September 23, 2018



APRIL, 2018

Dear Vendor:

The 2017 Feast of San Gennaro was very successful. We look forward to making this year's Feast even more successful. **We want you to be part of it!**

The Feast will be held along Mulberry Street from Canal to Prince Streets, as well as on Hester and Grand Streets between Mott and Baxter Streets. Once again, we are planning nightly entertainment and activities to attract larger crowds and to make each vendor's stand location profitable at the City's greatest and biggest Feast.

Please review the attached application and instructions. If you have any questions call Mort & Ray Productions at 212-764-6330.

We look forward to your participation.

*The Officers and Board of Directors of
Figli di San Gennaro, Inc.*

**All Applications and Fees Must Be Received No Later Than August 20, 2018
Any application received after August 20th will incur a late fee.**

FIGLI di SAN GENNARO
****2018 VENDOR APPLICATION****

FOR OFFICE USE ONLY	
Date Received:	_____
Location Number:	_____
Licenses: DCA _____ DOH _____	
SLA _____ TAX _____	
App. _____ Dis. _____	

Vendor's Individual or Corporate Name _____

Corporate Contact Person _____

Street Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Business) _____ (Fax) _____

Type of Vendor (Check box(es) Food _____ Soft Drinks _____
 which apply) (TYPE OF FOOD)

Arts & Crafts T-Shirts Souvenirs Amusements and Games _____
 (TYPE OF GAMES)

_____ Other _____

(PLEASE DESCRIBE)

STAND LOCATION RATES AND FEES: The following fee schedule is for all stands.

Mulberry Street between Canal and Prince Streets		Grand Street & between Mott and Baxter Streets	Hester Street & at corners of Mulberry Street	Hester Street between Mott and Baxter Streets	Mulberry Street between Prince and Houston Streets
SIZE	FOOD & GAMES	NON	SIZE	ALL VENDORS	
10' x 10'	\$2,350.00	\$2,100.00	10' x 10'	\$1,750.00	
10' x 15'	\$3,000.00	\$2,600.00	10' x 15'	\$2,250.00	
10' x 20'	\$3,500.00	\$3,000.00	10' x 20'	\$2,750.00	
10' x 25'	\$4,000.00	\$3,500.00	10' x 25'	\$3,000.00	

NOTE: BEVERAGE SPACES (NON-ALCOHOLIC) ARE THE SAME PRICE AS FOOD SPACES.

If available, additional space beyond the above stand sizes is \$200.00 per foot. Over 25' - \$250 per foot You must also pay for the hitch on your trailer if it goes beyond your space size, unless you remove it before setting up your stand.

Stand Size:

10' x 10': _____ Location: _____ Food Non Food Fee: \$ _____
 (No.)

10' x 15': _____ Location: _____ Food Non Food Fee: \$ _____
 (No.)

10' x 20': _____ Location: _____ Food Non Food Fee: \$ _____
 (No.)

10' x 25': _____ Location: _____ Food Non Food Fee: \$ _____
 (No.)

(\$150 per stand)*

Additional Fees: Advertising Cost ----- **\$150 per stand*** #Stands _____ x \$150 _____

Administrative Charge Per Stand—[50' or Under-\$500] [Over 50'\$1,000] \$ _____

Extra Footage _____ \$ _____

Electrical Charge-----\$ _____ per stand #Stands _____ \$ _____

Breakdown Charge (except restaurants)-----\$50 per stand #Stands _____ x \$50 _____

Late Fee (if submitted after August 20, 2018) \$ (\$100) _____

TOTAL DUE \$ _____

NEW REGULATION: Any signage on your booth(s) must be from the Official Feast Sponsors only.

PLEASE MAKE ALL MONEY ORDERS OR CERTIFIED CHECKS PAYABLE TO:

Figli di San Gennaro, Inc. NO CASH OR PERSONAL CHECKS ARE PERMITTED

All stands must operate daily for the entire Feast. If a stand is vacated by a Vendor for more than 48 contiguous hours without the permission of Figli di San Gennaro, Inc., the stand will be deemed abandoned and the location rented to a new vendor, with no reimbursement or refund to the original vendor. All expenses to recover any property removed from the location will be the responsibility of the vacating Vendor.

*I certify that I have read, understand and accept the Vendor's Instructions, annexed terms and conditions and I further certify that the above information provided on this application is accurate.

*Date _____ *Signature _____

ELECTRICAL QUESTIONNAIRE

In determining your electrical needs for your stand(s), the following information and fees must be consulted. Based on your response your electrical cost will be assessed. Please be advised that our electrical consultant will verify your electric use. If it is determined that more electricity is being used than was requested, you will be assessed any additional cost when the connection(s) is/are made.

Please answer the following questions:

I need an electrical connection for lights _____

I need an electrical connection for a freezer _____

Number of freezers to be used during the Feast _____

I need an electrical connection for a refrigerator _____

Number of refrigerators to be used during the Feast _____

I need an electrical connection for a compressor _____

Number of compressors to be used during the Feast _____

Other electrical needs _____

ELECTRICAL COSTS FOR THE ENTIRE FEAST

ELECTRICAL CONNECTION(S): If you require an electrical connection(s) for your stand, you must complete the following:

110 Line (8 to 15 amps)	No. of Lines _____ @ 435.00	\$ _____
110 Line (15+ to 30 amps)	No. of Lines _____ @ 495.00	\$ _____
110 Line (30+ to 40 amps)	No. of Lines _____ @ 525.00	\$ _____
220 Line (30 to 35 amps)	No. of Lines _____ @ 595.00	\$ _____
220 Line (35+ to 50 amps)	No. of Lines _____ @ 625.00	\$ _____
220 Line (50+ to 70 amps)	No. of Lines _____ @ 675.00	\$ _____
	TOTAL	\$ _____

Subletting of power connections is prohibited. In the event of such, electrical service will be terminated. **NO GENERATORS CAN BE USED.**

All payments must be made directly to Figli di San Gennaro, Inc. by Money Order or Certified Check only. No payments are to be made to anyone but Figli di San Gennaro, Inc. All electrical fees must be paid in full when application is submitted. Electrical connections will be made only when full payment is received.

Thank you for your cooperation.

Figli di San Gennaro, Inc.

TERMS AND CONDITIONS AND VENDOR INSTRUCTIONS

1. REQUIRED PERMITS: To be a Vendor, you are required to have the following Licenses, Certificates and/or Permits. Please bring copies with you or attach them to your application if you mail it to us. If you do not have required valid permits your application will not be processed and a stand location will not be assigned. No vendor will be permitted to set up a stand unless all permits are obtained. Permits may be obtained by doing the following:

A. New York State and City Law require Vendors to be licensed and to collect sales tax. You are required to have a **Sales Tax Card (Certificate of Authority)** issued by the New York State Department of Taxation and Finance. You can call 518-485-2889 for information. You can apply online: www.nys-permits.org. Please allow 2-3 weeks for processing.

B. Non food vendors will need a **Special Events Vending Permit** issued by the NYC Department of Consumer Affairs, 42 Broadway, New York, NY. Dial 311 for further information.

C. NYC Department of Health issues a **Temporary Food Establishment Permit** at 42 Broadway, New York, NY. Dial 311 for further information. The Permit is good for one year.

2. PAYMENTS: All payments are to be made in full, including electricity, and must accompany this application. Money Orders or Certified Checks only. Please make them payable to **Figli di San Gennaro, Inc.** NO CASH OR PERSONAL CHECKS, INCLUDING COMPANY CHECKS, ARE PERMITTED. There are no refunds for any reason, including inclement weather or any occurrence that causes cancellation of the Feast

3. ATTENTION FOOD VENDORS: We have contracted with a grease rendering company who will remove your cans of grease at the end of each day.

4. WHERE TO MAIL APPLICATIONS: Applications may be filed in person Monday through Friday (from 10:30 AM to 3:30 PM, or mailed to:

Mort & Ray Productions (Tel. 212-764-6330)
252 West 38th St., Room #705
New York, NY 10018-9396

5. INDEMNIFICATION BY VENDOR: The Vendor hereby accepts and will comply with these Terms and Conditions and Vendor Instructions and also agrees to indemnify Figli di San Gennaro, Inc. and the City of New York and, each of them, and by accepting the terms of this application and setting up a stand at the Feast, you agree to save Figli di San Gennaro, Inc. and the City of New York and each of them harmless from and against any and all claims, suits, proceedings, actions, responsibilities, demands, judgments and executions which either:

a. Arise from or are in connection with the possession, use, occupation, management, maintenance or control of the Vendor's stand(s) premises or any portion thereof or the sidewalks and/or streets abutting same;

b. Arise from or are in connection with any act or omission of the Vendor or its agents and/or employees or arise from or are in connection with any work the Vendor is permitted to do hereunder which result in injury to person or property or loss of life sustained in or about the demised premises including injuries which occur on the sidewalks and/or streets abutting the demised premises. The Vendor shall defend any actions, suits or proceedings which may be brought against Figli di San Gennaro, Inc. and/or the City of New York if impleaded by any individual or entity. The Vendor shall pay, satisfy and discharge any judgments, orders and decrees which may be recovered against Figli di San Gennaro, Inc. and/or the City of New York in connection with the foregoing.

c. All vendors must be insured. A Certificate of Insurance naming Figli di San Gennaro and the City of New York as additional insureds must be included with your application.

All vendors are required to have an operable fire extinguisher in their stand.

6. COMPLIANCE WITH ALL LAWS, RULES AND REGULATIONS: As a Vendor you are required to comply with all laws, rules, regulations and ordinances of all government authorities. Figli di San Gennaro, Inc. has the absolute right to accept or reject a Vendor's application even after a Vendor's location is assigned and the Feast begins.

7. NO SUBLEASING OF STANDS AND ITEMS SOLD: Subleasing of stands and electrical connections are prohibited. Stands must be operated by the Vendor whose application is accepted. Nothing may be sold at a stand that was not approved by Figli di San Gennaro, Inc. when the application was filed unless prior written approval is received by the Vendor from Figli di San Gennaro, Inc.

8. RESERVATION OF RIGHTS: Figli di San Gennaro, Inc. reserves the right to accept or reject a Vendor's application and determine what items may be sold. All Vendor locations will be assigned by Figli di San Gennaro, Inc. **No guarantees are made to Vendors concerning the location of their stands.** Prior participation in the Feast will be considered in placing all Vendors.

9. TRAILERS. All trailers must be **leveled. Tow hitches are not allowed.**

10. No pizza ovens are allowed. There must be no wood near charcoal grills. Please use Masonite.

11. No dart games or balls in a basket will be allowed in the Feast. No vendors of non Italian CD's or music will be allowed.

12. NEW REGULATION: Any signage on your booth(s) must be from the Official Feast Sponsors only.

13. REMOVAL OF BOOTH(S): Your booth(s) must be removed by 9:00 AM Monday, September 24th. If it is not removed, you may not be eligible for the 2019 Feast.